

Bracken Association of Baptist Block Party Follow-up Form

1. Name of Church: _____

2. Date Used: _____ Times Used: _____

3. Contact Person: _____ Phone: _____

4. Event Type: _____

5. Equipment Used (Check all that apply):

- Popcorn Machine
- Sno-Cone Machine
- Cotton Candy Machine
- Generator
- 3 --10 x 10 Tents
- 2 -- Large coolers
- Grill
- Gas Can
- Large Inflatable w/Dolly
- Bounce House
- Tables and Chairs
- Sound system
- Other: _____

Clean Up Checklist

- Equipment Cleaned
- Tables and Chairs Wiped & Dried
- Cords Wrapped and Packed
- Coolers Emptied and Dried
- Refill Gas Tanks
- Equipment Returned to the Trailer

"Return it better than you found it"

PLEASE REPORT ANY DAMAGED OR NON-FUNCTIONING EQUIPMENT:

*Please make sure that the trailer is packed by following the painted white lines in the trailer, ready for immediate use by the next booking party. *"Return it better than you found it"* is our motto.

Return the Block Party Trailer Reporting Form to the Bracken Association Office as soon as possible. Your deposit check will be returned after the form is received.